

October 3, 2011

Dear Lyons Swim Club Members,

As you know, the 2011-2012 Season will be off the blocks with our first home meet of the year, the Lyons PRIDE meet, October 22-23, 2011.

Having compared our swimmer sign-ups with the list of volunteers needed, it has been determined that each family will only be held responsible to volunteer for ONE session at the PRIDE Meet (**the requirement to work one shift per swimmer has been waived for this meet only**). There will be approximately 200 volunteer shifts to fill for FIVE swim sessions on Saturday October 22 (one AM session and two PM sessions), Sunday October 23 (AM and PM sessions), as well as set-up Friday October 21, and clean-up on Sunday evening.

The sign-up process will take place:

Beginning – 6:00 a.m. Wednesday October 5, 2011

Ending – 11:59 p.m. Friday October 14, 2011

When this sign-up period has ended, the Volunteerism Committee will work to fill any untaken shifts with a cross-referenced list of families who have participating swimmers, but who did not sign up. **Shifts not taken will be assigned by the committee, and member families will be held responsible to work those shifts assigned.** A \$200 fine will be levied against any family whose volunteer obligation is not fulfilled.

The sign-up process is nearly identical to the system we used last year with great success, and will be available on the LSC Boosters website, <http://www.lscboosterclub.com/main.html>, under the volunteer sign up tab. When you gain access to the Volunteer Spreadsheets, you will be asked to choose a slot, enter your name and contact information, and select FILE and SAVE, then exit the internet window. Each volunteer category will have an experienced chairperson who will oversee the day-of-meet concerns like showing new people how things work at each position.

When all spots have been filled, further communication from the Meet Directors and Volunteer Chairpersons will go out to confirm expectations and duties.

If you have any questions or concerns with this process, please send me an email at the LSC Board email address: [lyonsswimboard@gmail.com](mailto:lyonsswimboard@gmail.com).

Thank you for helping to make our PRIDE Meet something we can all be proud of!

Best Regards,

Jim Ferguson

Lyons Swim Club Treasurer